

Oyster River Cooperative School District

July 19, 2017

Oyster River High School

6:30 p.m.

SCHOOL BOARD MEMBERS: Denise Day, Dan Klein, Kenny Rotner, Brian Cisneros, Tom Newkirk, Al Howland, and Michael Williams. Student Representative: H. Wilson not present

ADMINISTRATORS: Superintendent Dr. James Morse, Sue Caswell, Todd Allen, Jay Richard, David Goldsmith, and Suzanne Filiponne

There was one member of the public present

I. CALL TO ORDER:

APPROVAL OF MANIFESTS:

Payroll Manifest: #27: \$4,371,445.80

Payroll Manifest #1: \$449,171.92

Vendor Manifest #30: \$116,306.13

Vendor Manifest #1: \$959,373.21

II. APPROVAL OF AGENDA:

Revisions:

There will be another motion to approve the superintendent's facility committee this evening.

There will not be a Non-Public Session or a Non-Meeting Session this evening.

Denise Day moved to approve the agenda as amended above, 2nd by Al Howland. Motion passed 7-0.

III. PUBLIC COMMENTS:

None

IV. APPROVAL OF MINUTES:

Motion to approve 6/7/17 nonpublic minutes, 6/21/17 regular and nonpublic and 7/6 manifest meeting minutes.

June 7th Nonpublic meeting minutes

Revision to read: School Board was informed of two personnel matters: one the attorney will be investigating and one the School District will do the investigation. Superintendent Morse was also in attendance for this meeting. Kenny Rotner moved to approve the minutes with the above amendment, 2nd by Dan Klein. Motion passed 7-0.

June 21 Regular Meeting Minutes:

Denise Day moved to approve the June 21 regular meeting minutes, 2nd by Michael Williams.

Revisions:

Page 2 Section B insert after the word retiring “and thanked them for their service”.

Page 6 paragraph 5 swap “evolving” with “the”

Motion to approve the minutes with the above revisions passed 7-0.

June 21st nonpublic minutes: Denise Day moved to approve the June 21st nonpublic minutes, 2nd by Al Howland. Motion passed 7-0.

July 6th Manifest Meeting Minutes: Denise moved to approve the Manifest Meeting minutes, 2nd by Al Howland. Motion passed 7-0.

V. ANNOUNCEMENTS, COMMENDATIONS and COMMENTS:

A. District: None

B. Board: Kenny Rotner recognized that this is the first meeting without Dennis Harrington and thinks that the District is in great hands under David Goldsmith’s leadership.

Denise Day talked about the schedule at the high school for this fall. She noted that a lot of work has gone into coordinating the schedule. Denise also referred to an article talking about the benefits of students having standing desks and that it may be something to look at in the future.

Brian Cisneros had the opportunity to go to the eighth-grade celebration at the Middle School. The theme was around the world. Stephanie Pratt did a great job in coordinating this celebration. He also stopped by Mast Way School today and the playground is being worked on and the work in progress is exciting to see.

VI. DISTRICT REPORTS:

A. Assistant Superintendent: Todd Allen mentioned that new staff orientation will be broken down into two sessions. One session has already occurred. There will be 21 new staff in the District. Initial orientation was on July 11 and the next is on August 23rd. All new staff members are being assigned an experienced teacher as a mentor. He also noted that 10% of the entire professional staff are brand new.

Summer programming: Todd reported that REACH is actively in progress. The numbers are really good. They are anticipating 300 kids will be involved by the end of the summer.

There are 250 middle school students doing summer math enrichment. The high school is also doing a math enrichment program.

B. Superintendent's Report:

Enrollment Update: Superintendent Morse reported that Mast Way is anticipating 340 students and Moharimet 335 students.

Hiring Update: We have hired 19 staff members. The Superintendent updated the Board on the remaining openings in the District.

Superintendent's Facilities Committee: This Committee would include three School Board members, an elected official from each of the towns, a member from the Long-Range Planning Committee, and two community members from each town. He is asking the Board for authorization to form this committee.

Committee Schedule:

August 2017: Adopt charge/authorize Superintendent's Committee.

September 2017: Superintendent's Facilities Committee meets for the first time/Introduction overview of charge/overview of the three studies (Davis-Blatt-Siemens) Enrollment projections.

October 2017:

Discussion of three studies/Q & A.

Overview of options in Blatt study.

Editorial to Foster's/engage communications protocol.

November 2017: Review K-8 option/pros and cons.

December 2017: Review 6-12 option pros and cons.

January 2018: Review: Build on current location.

Renovate on current location/pros and cons.

February 2018: Review: Build on another site/pros and cons.

March 2018: Review: 4-8 option/pros and cons.

April 2018: Begin discussion on preferred option.
Public Forum.

May 2018: Continue discussion on preferred option.

June 2018: Recommendation to full Board.

Denise Day moved to authorize the Superintendent to convene a Superintendent's Facilities Committee, 2nd by Brian Cisneros. Motion passed 7-0.

C. Business Administrator:

Sue Caswell reviewed the 2018-19 Budget Calendar with the Board:

August 2: School Board Goals FY19 Budget

Superintendent Department Reviews:

October 3: SAU/District

October 4: Moharimet

Mast Way

October 5: Middle School

High School

October 10: Facilities

Technology

October 11: Transportation

Food Service

October 12: Special Education

November 6: Draft Budget Distribution

November 8: Workshop session with Board 8:00 – 1:00

Town of Lee Safety Complex

First Overview of 2018-19 Budgets by each Principal and
Departments of the District

- November 15 Regular Board Meeting Budget Discussion
- November 29 Budget Workshop with Board 7:00 HS Library
- December 6 Regular Board Meeting Set Budget, 7:00 High School Library
- January TBD Town Budget Forum - Lee Public Safety Complex 6:00 p.m.
- January TBD Town Budget Forum – Madbury Town Hall – 7:00 p.m.
- January TBD Town Budget Forum - Durham Town Hall 7:00 p.m.
- January 9 Public Hearing – 7:00 High School Auditorium
- February 6 First Session/Deliberative Session 7:00 High School Auditorium
- March 13 Second Session/Voting by Ballot

Denise Day moved to approve the budget process calendar, 2nd by Al Howland. Motion passed 7-0.

Sue Caswell mentioned that Siemens Group met on July 10th and will be presenting a list of work to be done at the September 13th Board meeting.

D. Student Senate Report: None

E. Other: Middle School Communication Outreach Plan for Competencies:

Jay Richard Principal of the Middle School and Todd Allen reviewed the Communication Plan for the Middle School Competency Work with the Board:

August 7, 2017: Competency PLC will meet to plan a variety of communication strategies: Prepare informational video to be shared at open house; and prepare/refine documents to share with parents to explain competency based learning.

August 23, 2017: New staff will receive training on competency based learning from PLC.

September 19, 2017: Middle School Open House: All middle school teams will show the competency video made by the PLC and share FAQ documents with parents in attendance.

September: Principal Richard will share the competency video, FAQ documents and answer parental questions on competency based learning at first PTO meeting of the year.

September: Video and documents will be prominently placed on the middle school website.

October: Parent Focus Group for grades 6 and 7.

Throughout the Year: Principal Richard will share thoughts on competency work, documents to support parent understanding of competencies and the video via “Weekly Updates”.

November 10, 2017: First quarter report cards will be published. A parent survey will be sent to all middle school families soliciting feedback on new reporting system along with report card notification.

December: A parent forum to collect feedback on competency implementation to date will be held.

November-December 2017: Survey data and parent forum input will be utilized to make adjustments to communication plan. New FAQ documents will be created to address questions/concerns.

January 2018: Parent focus groups for grades 6 and 7.

January – March 2018: Principal Richard will continue to utilize the “Weekly Update” to communicate with families about competencies, and the middle school website will be updated with new competency documents.

April 5, 2018: Third quarter report cards will be published. A second parent survey will be sent to all middle school families soliciting feedback on competency implementation.

Mid-April: A Parent Forum to collect feedback on competency implementation will be held.

May: Parent focus group for grades 6 and 7.

May-June: Implementation plans for 2018-19 will be made and share with School Board and parent community.

Denise Day suggested changing the wording in May/June to the recommended implementation plans for 2018-19 will be made and shared with the School Board for approval. Final plan will be shared with parent community.

They will continue to keep the Board updated during the year.

VII. DISCUSSION ITEMS:

Facilities Committee Middle School Update/Charge

Motion to approve the Facility Committee Charge: Superintendent Morse presented the following proposed Facility Committee Charge for Board approval:

Envisioning a three-year time frame, the Board charges the committee to further analyze the condition of the current middle school, to explore all possible on-site renovations or new construction, or relocation and new construction, and to explore grade level reconfiguration. The committee will arrive at what we believe to be the best option to proceed to design/plan by June 2018.

Denise Day moved to approve the Facility Committee Charge as presented, 2nd by Brian Cisneros. Motion passed 7-0.

There will be multiple communication channels to get the word out. We need to be conscious to get information out to the community. An opinion piece in Fosters in the fall time frame will be an additional way to reach community members.

Tom Newkirk noted that there was no student survey on the schedule and was assured that there would be a student survey.

VIII. ACTIONS:

A. Superintendent Actions: None

B. Board Action Items:

Motion to approve Oyster River High School Handbook:

Denise Day moved to approve the Oyster River High School Handbook, 2nd by Brian Cisneros. Motion passed 7-0.

Superintendent Morse is recommending that moving forward the principals produce a summary sheet of any changes each year for the Board.

Motion to Affirm New Positions: Kenny Rotner moved to affirm the hiring of the Mast Way Technology Integrator, Moharimet Technology Integrator, ORMS World Language Teacher, and ORHS Physical Education Teacher, 2nd by Denise Day. Motion passed 7-0.

Motion to approve Sustainability Green Team/Garden Coordinator Stipend Positions:

Maggie Morrison	Green Team Leader	\$6,666.67
Jaqueline Bruhn	Green Team Leader	\$6,666.67
TBD	Green Team Leader	\$6,666.66
Christina Felix	Garden Coordinator	\$ <u>800.00</u>
Total		\$20,000.00

Al Howland moved to approve the above positions, 2nd by Dan Klein. Motion passed 7-0.

IX. SCHOOL BOARD COMMITTEE UPDATES:

Tom Newkirk reported that the Negotiations Committee met with the representatives of the Bus Drivers Union and set the next three meetings over the summer.

X. PUBLIC COMMENT: None

XI. CLOSING ACTIONS:

A. Future Meeting Dates: 8/2/17 & 8/16/17 Regular ORHS Library 7:00 p.m.
8/30/17 Manifest Review ORHS C-120 5:30 p.m.

XII. NON-PUBLIC SESSION: RSA-91-A:3 II: None
NON-MEETING SESSION: RSA-91-A2: None

XIII. ADJOURNMENT:

Al Howland moved to adjourn the meeting at 8:02 p.m., 2nd by Dan Klein. Motion passed 7-0.

Respectfully yours,
Laura Grasso Dobson
Recording Secretary